

**TOWN OF NEWFIELDS BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, APRIL 01, 2014**

***Present: Selectmen: Michael Woodworth, Jamie Thompson and Chris Hutchins.  
Others include: Charlotte Legg, Chief Reed, Amy Sununu, Natalie Fream and Chief  
Jeff Buxton.***

***Call to order at 6:55 pm.***

The Selectmen reviewed and signed:

- Checks Pd 03/21/14: Accts. Pay. Manifest - \$540.00
- Checks Pd 03/28/14: Accts. Pay. Manifest - \$3,410.59  
Payroll Manifest - \$9,188.47
- Checks Pd 04/04/14: Accts. Pay. Manifest - \$9,245.05  
Payroll Manifest - \$8,462.11

Charlotte Legg met with the Selectmen to discuss and be granted permission for the 3<sup>rd</sup> Annual Summer Solstice to be held on June 21, 2014 from 4:30 pm to 7:30pm (Street Closed: 4pm-8pm). The vendor fees will be waived but the Hawkers & Peddlers forms will be completed to track vendor information, no alcohol will be served, and donations will go to the Celebration Committee. Charlotte would like to discuss the theme of “Old Town Days” with venue changes for 2015.

Jamie made a motion to approve the 3<sup>rd</sup> Annual Summer Solstice and waive the fees for the vendors, seconded by Chris. All were in favor and the motion passed.

Chief Reed met with the Board to discuss:

- Part Time Officer – Ads have run for 4 weeks; received 4 applications (3 –meet qualifications and p/t certification). Chief will update Selectmen on any perspective candidates.
- Cameras: in Vehicles – Cost \$6,000.00 per cruiser  
on Officer - Cost \$1,000.00 per officer (4 F/T & 1 Shared –P/T)  
(effective Oct. 2014 possible \$2,500.00 grant )  
Chief will update Board in Aug for Oct.

- Fingerprinting Machine – Cost of \$13,000.00 for Electronic Portable. Chief will update the Selectmen on the number of people finger printed annually and an estimate for lease or purchase.
- S.E.R.T. (Special Emergency Response Team) – Cost of \$5,000.00 (Town as member \$2,500.00 and \$2,500.00 for costs of participating officer); Chief will update the Board on the specifics so a decision can be made for the 2015 Budget.
- Fireworks - An Ordinance is needed since there are no laws against the commercial selling of fireworks or the usage of fireworks. The Board could consider a permitting process. Tabled for more information.
- Speed Limit Ordinance – Town roads with a 25 mph could be increased after the information is received from a surveyor’s traffic study which would have to be done, at the Town’s expense. State roads, such as Rtes. 108, 85 and 87, can not be changed. Tabled for future discussion.
- Helpful Hands - a new vegetable garden on the Piscassic Greenway will be donating the profits to Helpful Hands. Easter meals will be delivered to the residents.

Amy Sununu and Natalie Fream, Celebration Committee, updated the Selectmen on the Parade Volunteer Meeting. Mike Kessler volunteered to chair the field activities but there is still the open volunteer position for the parade director, who would be able to “shadow” Amy and Natalie for this year’s parade. Amy will be handling the finances and the Fire Dept will help by putting up the buntings and flags. Amy and Natalie will update the Board on any upcoming changes.

Chief Jeff Buxton met with the Selectmen to discuss the Tax Exempt Lease finalization paperwork for the Air Paks.  
 Jeff also updated the Board on the SEA-3 Meetings .

The Selectmen approved the \$375.00 expense for the hot water tank for the Town Hall.

The Selectmen approved the Town Office to be closed on April 17<sup>th</sup> and May 21<sup>st</sup>.

Chief Reed informed the Board that the Hazardous Mitigation Plan update is due in mid-July. Paperwork from Rockingham Planning Commission is needed, as well as, a copy of the form from the State Planner. Chief will keep the Board updated.

The Selectmen reviewed the letters of interest for the members of the Conservation Commission. Jamie made a motion to accept the appointments of John Cloyd and Lindsay Carroll to the Conservation Commission, seconded by Michael. All were in favor and the motion passed.

The Selectmen approved the addition of the Healthcare deductible and employee healthcare contribution changes as of 1/1/2013 to the Personnel Policy Manual.

The Expenditures for March were reviewed by the Board.

The Attorneys for the Town were discussed.

The members for the Police Facilities Construction Committee were discussed.

Minutes of the March 18th meeting were read. Jamie made a motion to accept the minutes as written, seconded by Chris. All were in favor and the motion carried.

At 9:25 pm, Jamie made a motion to adjourn the meeting. The motion was seconded by Michael. The motion passed with all in favor.

Respectfully submitted,

Donna C. Newman