

**TOWN OF NEWFIELDS BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, OCTOBER 14, 2014**

Present: Selectmen: Michael Woodworth and Chris Hutchins. Others include: Homeland Security and Emergency Management (Perry Plummer and Paul Hatch), Chief Reed, Tom Conner and Brian Knipstein.

Call to order at 7:02 pm.

The Selectmen reviewed and signed:

- Checks Pd 10/17/14: Accts. Pay. Manifest - \$35,188.84
Payroll Manifest - \$10,797.94

The Board reviewed and signed the 2013 Audit Letter dated 10/8/2014 to Melanson Heath and Co, PC.

The Selectmen reviewed and signed the MS-5 from the 2013 Audit by Melanson Heath & Co, PC to be submitted to the NH DRA .

The FEMA and FIRM maps response Letter dated 10/8/2014 to the Board of Selectmen from Clay Mitchell was reviewed. The Planning Board will have to adopt the Zoning Ordinance.

Minutes of the Oct 7th meeting were read. Chris made a motion to accept the minutes as written, seconded by Michael. All were in favor and the motion carried.

The 2015 Anthem Blue Cross/ Blue Shield Health Insurance for Employees was tabled until the October 21st Meeting.

Perry Plummer and Paul Hatch of the Homeland Security and Emergency Management for the State of New Hampshire, Tom Conner and Chief Reed met with the Board to discuss the Emergency Management Training Exercises in which the Dept. Heads need to be involved. Tom and the Chief request that the Board of Selectmen give direction to the staff to attend these exercises, and possibly change these drills to the evening to get more attendance. To date, the Chief has sent an e-mail questionnaire to the Emergency Management staff and only one response has been received.

Perry Plummer and Paul Hatch also stressed the importance of the Emergency Management Training in order to be prepared and will support the Newfields staff for the upcoming Emergency Management graded exercise on Nov. 5th.

The Selectmen discussed the driveways complaints with Brian Knipstein. More information is needed before a decision can be made.

Highway Budget Meeting:

Brian Knipstein met with the Board to discuss the Highway Budget for 2015 of \$234,600.00, an increase of \$1,500.00 for Fall Mowing and \$15,000.00 for Plowing, Sanding and Salting (equipment and labor), total of \$16,500.00. Brian suggested that the \$20,000.00 Warrant Article for the Roads Expendable Trust would not be needed for the 2015 Budget.

Brian updated the Board on the delay in the completion of the Sidewalk. It is due to waiting for Fairpoint to move the wires from the old poles (located in the middle of the new sidewalk). The street to curb paving is being expedited.

At 8:27pm, Chris made a motion to adjourn the meeting. The motion was seconded by Michael. The motion passed with all in favor.

Respectfully submitted,

Donna C. Newman