

**TOWN OF NEWFIELDS BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, DECEMBER 02, 2014**

***Present: Selectmen: Michael Woodworth, Jamie Thompson and Chris Hutchins.
Others include: Kent Lawrence, Gerard Porteus, Scott Wachsmuth and Sue
McKinnon.***

Call to order at 7:03pm.

The Selectmen reviewed and signed:

- Checks Pd 11/21 /14: Accts. Pay. Manifest - \$22,348.13
Payroll Manifest - \$ 9,891.07
- Checks Pd 11/26/14: Accts. Pay. Manifest - \$ 4,888.15
Credit Card Manifest - \$ 7,420.63
Payroll Manifest - \$ 9,508.44
- Checks Pd 12/05/14: Accts. Pay. Manifest - \$258,222.06
Payroll Manifest - \$25,366.15

2014 Equalization Municipal Assessment Data Certificate
2014 Health Insurance Reimbursement- Chief Reed

Kent Lawrence met with the Board to discuss a ZBA workshop to review the 5 criteria of granting a variance for members of the town committees who would like to attend. The meeting would be for 1 ½ hrs for an approved cost of \$350.00.

Kent also discussed the plowing, sanding and salting procedures for the dead end street-Quinn Ct. and the use of less salt. The Selectmen will speak with Brian.

Gerard Porteus and Scott Wachsmuth met with the Board concerning 301 Piscassic Rd. and the occupant of an out-building on the property. Gerard wanted to know the status of the formal inspection of the out-building and report from the Building Inspector and the enforcement action that has been taken by the Board to date. The Selectmen stated that Mr. Vernon of 301 Piscassic Rd has been before the Planning Board for a Preliminary Discussion.

Scott filed a Letter of Complaint with the Board concerning the out-building as a “detached” bedroom (as stated at the Planning Board Meeting), chimney installation in need of an inspection by the Fire Dept, and an approved Farm Plan for the Conservation Easement. The Board stated the Letter of Complaint would be forwarded to the Town Attorney for review on Dec. 3, 2014.

Sue McKinnon met with the Selectmen to determine which of the town records from the Kofile Conservation Proposal should be preserved and the cost for the 2015 Budget.

The Selectmen reviewed:

- 2014 Year-to-Date Vacation Hours Balance by Employee
- COLA Increase- 1.7% for 2015
- Draft Warrant Articles submitted by Bill Meserve
- November Expenditures
- Amend Primex Policy to delete 2005 Explorer and add 2015 Explorer

Minutes of the Nov. 12th meeting were read. Chris made a motion to accept the minutes as amended, seconded by Jamie. All were in favor and the motion carried.

At 9:13 pm , Chris made a motion to adjourn the meeting. The motion was seconded by Michael. The motion passed with all in favor.

Respectfully submitted,

Donna C. Newman