

**TOWN OF NEWFIELDS BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, APRIL 21, 2015**

***Present: Selectmen: Michael Woodworth, Jamie Thompson and Chris Hutchins.  
Others include: Amy Sununu, Charlotte Legg, Chief Reed, Sue McKinnon, Scott Wachsmuth and Gerard Porteus.***

***Call to order at 7:03 pm.***

The Selectmen reviewed and signed:

- Checks Pd 04/17/15: Accts. Pay. Manifest - \$ 26,310.63  
Payroll Manifest - \$9,627.03
- Checks Pd 04/24/15: Accts. Pay. Manifest - \$ 13,441.47  
Payroll Manifest - \$5,249.24
- Property Tax Abatement (204-29.2)
- Appointment of Keith Rowe as Alternate Planning Board Member

Charlotte Legg, Amy Sununu and Chief Reed met with the Board to discuss the upcoming:

Memorial Day Parade – May 23rd:

- Use of the School Field – Speakers, Food & Fun.
- Timing: 9 AM @ Town Hall- bike decorating, face painting and plant sale.  
9:45 AM @ Newfields Landing - Naval Launch Ceremony  
10:30 AM @ Co-ed Sports – Parade Line up  
11 AM – Parade from Main St to NYAA Fields behind NES
- No Grand Marshall – to date
- Letter of Recognition to be presented to Donna Hoge
- Selectmen invited to attend
- Primex – mitigate liability (horses, tractors, cars, fire trucks)
- Road Closure 85 & 87 /DOT Permit / Parade Route from 10 AM to 11AM
- Amy to update the Board on the Liability Waiver (NYAA & Scouts) and Proof of Insurance for vehicles

Summer Solstice – June 20th:

- Road closed for set-up @ 3:30pm
- Start @4pm – Band & DJ, kids games, vendors and food booths
- Post “No Open Containers” Sign @ road closures / level of liability / only “in-store” tasting allowed
- Clean-up @ 7:30pm and Road re-opened @ 8pm

David Edgerly updated the Selectmen on the progress of the new website:

- Letter from the Selectmen to the Depts. to notify them Dave will be handling the new website
- Received some pictures to date and Dave will meet with Joe Perna to discuss and select pictures
- Sue will collect the texts from the Depts.
- PD(Chief Reed) & FD(Chief Buxton) will control what goes on their sites
- Depts. will be responsible for their pictures & text and will be added to the website upon receipt of their information
- Page Header will be determined after meeting with Joe Perna
- Timeline will be set at the end of the week for new information being submitted
- Face Book will require a social media account and 2 Administrators for the content which would be Sue McKinnon and Chris Hutchins. Jamie made a motion to open a Face Book Page for the Town of Newfields with Sue McKinnon and Chris Hutchins as Administrators, seconded by Chris. All were in favor and the motion passed.

Chief Reed updated the Board:

- Bids for the PD Door replacement: received one of two to date.
- Hazardous Mitigation Discussion to be added to the May 5<sup>th</sup> BOS Agenda
- Personnel Matter.

Jamie updated the Chief that he has met with Mike Todd to look over the Town Hall/ Police Dept plans to possibly continue on a smaller scale to be discussed with the architect at a future date.

At 8:05pm, the Board of Selectmen, by motion of Selectmen Woodworth, seconded by Selectmen Thompson and in accordance with RSA91-A:3(I), to enter into a non-public session for purpose of personnel matter [RSA91-A:3(II)(c)]. By roll call vote the Board passed the motion: Woodworth-Affirmative; Thompson – Affirmative; Hutchins – Affirmative

At 8:06pm, the Board entered into non-public session.

At 8:31pm, the Board left non-public session and entered into public session.

At 8:32pm, the Board of Selectmen, by motion of Selectmen Woodworth, in accordance with RSA91-A:3(III), that the minutes will not be disclosed because divulgence of the information would adversely affect the reputation of a person other than a member of the Board or render the proposed action ineffective. All were in favor and the 2/3 requirement for affirmative vote was met.

Sue McKinnon met with the Selectmen to discuss:

- ✓ Atty Scott LaPointe - Abatement issue of Land Use Change Tax for Evergreen Estates
- ✓ FEMA Homeland Security Form for 2 day Blizzard Jan 2015 for Snow Removal costs for equipment, sand, salt and PD O/T paid. Michael will be the representative at the meeting with FEMA.
- ✓ Update on Inventory Forms – List of 189 residents' forms which have not been received to date.
- ✓ Trees on Bald Hill Rd have been taken down by the Cemetery Trustees. They would like to plant 2 new trees which would be in the right of way. Brian Knipstein, Road Agent, felt the right of way is not the best area for the trees.
- ✓ A homeowner on Old Lee Rd dumped his yard debris across the street in the swale. Jamie will update the Board.
- ✓ Atty Ratigan letter - Planning Board discussion on sign at the Vernon Farm.

The Application (104-43) - Elderly Exemption was tabled due to missing Income / Tax Return information.

The Board reviewed, approved and signed the 2015 Appointment of Keith Rowe as Alternate Planning Board Member. Jamie made a motion to appoint Keith Rowe as Alternate Planning Board Member, term ending March 2017, seconded by Chris. All were in favor and the motion passed.

The request by Planet Aid to host a bin at the Town Hall was tabled due to additional information.

At 9:02pm, the Board of Selectmen, by motion of Selectmen Woodworth, seconded by Selectmen Thompson and in accordance with RSA91-A:3(I), to enter into a non-public session for purpose of personnel matter [RSA91-A:3(II)(c)]. By roll call vote the Board passed the motion: Woodworth-Affirmative; Thompson – Affirmative; Hutchins – Affirmative

At 9:03pm, the Board entered into non-public session.

At 9:20pm, the Board left non-public session and entered into public session.

At 9:21pm, the Board of Selectmen, by motion of Selectmen Woodworth, in accordance with RSA91-A:3(III), that the minutes will not be disclosed because divulgence of the information would adversely affect the reputation of a person other than a member of the Board or render the proposed action ineffective. All were in favor and the 2/3 requirement for affirmative vote was met.

Scott Wachsmuth and Gerard Porteus met with the Selectmen to discuss the Conservation Commission Meeting and the Planning Board process concerning 301 Piscassic Rd.

At 9:40pm, Jamie made a motion to adjourn the meeting. The motion was seconded by Chris. The motion passed with all in favor.

Respectfully submitted,

Donna C. Newman