

**TOWN OF NEWFIELDS BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, SEPTEMBER 15, 2015**

***Present: Selectmen: Michael Woodworth, Jamie Thompson and Chris Hutchins.
Others include: Jeff Feenstra, Keith Rowe and Sue McKinnon.***

Call to order at 7:00 pm.

The Selectmen reviewed and signed:

- Checks Pd 08/31/15: Accts. Pay. Manifest - \$8,845.44 (Casella)
- Checks Pd 09/04/15: Accts. Pay. Manifest - \$7,124.70
Payroll Manifest - \$12,956.75
- Sch. Tax Pd 09/04/15: Accts. Pay. Manifest - \$385,021.00
- Checks Pd 09/11/15: Accts. Pay. Manifest - \$9,376.97
Payroll Manifest - \$8,986.22
- Checks Pd 09/18/15: Accts. Pay. Manifest - \$19,171.32
Payroll Manifest - \$8,892.75

Jeff Feenstra and Keith Rowe met with the Selectmen to discuss the set-up of the Newfields Fire and Rescue Assn. as a 501.C3, which will replace the Newfields Rescue Assn. set-up approximately 16 years ago. The balance of this account would never be more than \$20,000 (Twenty Thousand Dollars) and a system of checks and balances is being implemented. This fund has purchased a gas grill, upgrades to the fire station 2nd floor, and contributions for S. Shope and N. Gray. The Selectmen support the formation of a 501.C3.

The No Thru Truck Ordinance sign was changed from 8 Tons to 10 Tons. Jamie made a motion to change the No Thru Truck sign from 8 tons to 10 tons, seconded by Chris. All were in favor and the motion passed.

The second reading of the No Thru Truck Ordinance was read by Chris.

At 7:18pm, the Board of Selectmen, by motion of Selectmen Woodworth, seconded by Selectmen Thompson and in accordance with RSA91-A:3(I), to enter into a non-public session for purpose of personnel matter [RSA91-A:3(II)(c)]. By roll call vote the Board passed the motion: Woodworth-Affirmative; Thompson – Affirmative; Hutchins – Affirmative

At 7:19 pm, the Board entered into non-public session.

At 7:26 pm, the Board left non-public session and entered into public session.

At 7:27 pm, the Board of Selectmen, by motion of Selectmen Woodworth, in accordance with RSA91-A:3(III), that the minutes will not be disclosed because divulgence of the information would adversely affect the reputation of a person other than a member of the Board or render the proposed action ineffective. All were in favor and the 2/3 requirement for affirmative vote was met.

The Selectmen reviewed the Expenditures for August.

The updated lease for Main Street Art was reviewed, discussed and signed. Jamie made a motion to approve the 5 year lease, signed 9/15/2015, for Main Street Art as amended, seconded by Chris. All were in favor and the motion passed.(Lease Expiration-9/1/2020)

The Board reviewed the notices of intent, with Certificates of Insurance, from LOCO Sports, Inc for the 3rd Annual LOCO Marathon, dated 10/25/15 @ 8am and from LOCO Cycling, LLC on 10/17/2015. Jamie made a motion to allow the Loco Road Race (10/25) and Loco Bicycle Race (10/17) by the Selectmen, seconded by Chris. All were in favor and the motion passed.

The N.H. Dept of Labor made an initial safety inspection on 9/14/2015 at the Town Office. The Town will need a Written Safety and Health Program, Safety Summary Form on file with the departments, and the Establishment of a Joint Loss Management Committee. Jamie made a motion to appoint Sue McKinnon and Chris Hutchins to the Joint Loss Management Committee, seconded by Michael. All were in favor and the motion passed.

Sue McKinnon met with the Selectmen to discuss putting the Avitar Tax Assessing Cards on the Web. The Board was in favor and gave their approval to try this option for one year and see how it is received.

Sue also discussed the one check meeting scheduled for next week. Then, the next step, we would be able to start to take credit cards.

Minutes of the August 11th meeting were read. Jamie made a motion to accept the minutes as written, seconded by Chris. All were in favor and the motion passed.

Minutes of the August 25th meeting were read. Jamie made a motion to accept the minutes as written, seconded by Chris. All were in favor and the motion passed.

At 8:38pm, Chris made a motion to adjourn the meeting. The motion was seconded by Jamie. The motion passed with all in favor.

Respectfully submitted,

Donna C. Newman