

**TOWN OF NEWFIELDS BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, DECEMBER 29, 2015**

***Present: Selectmen: Michael Woodworth, Jamie Thompson and Chris Hutchins. Others include: Charlotte Legg, Library Trustees (Kim Crisp & Win Fream), Chief Reed, and Sue McKinnon.***

***Call to order at 7:02 pm.***

The Selectmen reviewed and signed:

- ✓ Checks Pd 12/23/15: Accts. Pay. Manifest - \$32,094.03  
Accts. Pay. Manifest - \$15,000.64  
Payroll Manifest - \$9,622.35
- ✓ Checks Pd 12/31/15: Accts. Pay. Manifest - \$18,132.72  
Accts. Pay. Manifest - \$11,470.00  
Accts. Pay. Manifest - \$1,150.00  
Payroll Manifest - \$9,095.64

The Selectmen accepted the Letter of Retirement dated 12/24/2015 from Chief Reed.

Charlotte Legg met with the Board to discuss an approval for an Open House at the Town Hall on Thursday, January 14<sup>th</sup> from 5 to 7 PM for Chief Reed's Retirement. The Selectmen approved her request.

Kim Crisp and Win Fream, Library Trustees, met with the Selectmen to discuss the 2.6% salary increase and additional hours in the 2016 proposed Library Budget which would bring Newfields up to the professional level standard of other same size towns. The Selectmen would consider their proposal.

Sue McKinnon met with the Board to discuss a request from Trish Cox for \$300-\$400 for a mailing to solicit volunteers for town non-profit and celebration committees. The Selectmen felt Trish could use the Town's email to the Newfield's Residents.

The Board reviewed the two Letters from Don Doane, Town Treasurer:

- ✓ 1- Cash purchase made by Chief of Police instead of using Town Credit Card.  
The use of the Town Credit Card for all Town purchases will satisfy the auditors as well as giving us a paper trail.  
Chris made a motion that no cash purchases are allowed, except for a \$50.00 maximum or by an advance approval by the Board of Selectmen, seconded by Jamie. All were in favor and the motion passed.
- ✓ 2- Increase in the Annual Salary of \$500.00 for the Town Treasurer to \$6,000.00. Jamie made a motion to accept the increase to \$6,000.00 annually for the Town Treasurer, seconded by Chris. All were in favor and the motion passed.

The Selectmen reviewed, approved and signed the 3 year audit contract (Years 2015 to 2017) for Melanson Heath. Jamie made a motion to approve the Melanson Heath contract for 2015, 2016 & 2017 at \$14,000.00 /year, seconded by Chris. All were in favor and the motion passed.

Chief Reed met with the Selectmen to discuss the final PD Budget for 2016.

At 7:50 pm, the Board of Selectmen, by motion of Selectmen Woodworth, seconded by Selectmen Thompson and in accordance with RSA91-A:3(I), to enter into a non-public session for purpose of personnel matter [RSA91-A:3(II)(c)]. By roll call vote the Board passed the motion: Woodworth-Affirmative; Thompson – Affirmative; Hutchins – Affirmative

At 7:51pm, the Board entered into non-public session.

At 8:20pm, the Board left non-public session and entered into public session.

At 8:21pm, the Board of Selectmen, by motion of Selectmen Woodworth, in accordance with RSA91-A:3(III), that the minutes will not be disclosed because divulgence of the information would adversely affect the reputation of a person other than a member of the Board or render the proposed action ineffective. All were in favor and the 2/3 requirement for affirmative vote was met.

The Board reviewed and signed the NH DES Local River Management Advisory Committee Nominee Form for William Meserve. Jamie made a motion to reappoint William Meserve to the Local River Management Advisory Committee, seconded by Chris. All were in favor and the motion passed.

The Selectmen reviewed the Nair letter for a request for Abatement (104-1.8) in the amount of \$38.88. The abatement was approved and signed. Chris made a motion to grant the abatement (104-1.8) of \$38.88, seconded by Jamie. All were in favor and the motion passed.

The Board reviewed and signed the Notice of Intent to Cut (214-7). Jamie made a motion to sign the Notice of Intent to Cut, seconded by Chris. All were in favor and the motion passed.

At 8:58pm, Chris made a motion to adjourn the meeting. The motion was seconded by Jamie. The motion passed with all in favor.

Respectfully submitted,

Donna C. Newman