

**TOWN OF NEWFIELDS BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, AUGUST 30, 2016**

***Present: Selectmen: Jamie Thompson and Michael Sununu. Others include: Chief Liebenow and Clay Mitchell.
Chris Hutchins – absent.***

Call to order at 6:25pm.

The Selectmen reviewed and signed:

- ✓ Checks Pd 08/26/16: Accts. Pay. Manifest - \$11,748.77
Payroll Manifest - \$8,359.97
- ✓ Checks Pd 08/31/16: Accts. Pay. Manifest - \$58,790.90 (Bel&Flynn,Evrs,GrN)
- ✓ Checks Pd 09/02/16: Accts. Pay. Manifest - \$7,023.42(Comcast,Casella)
Accts. Pay. Manifest - \$4,802.79
Payroll Manifest - \$11,674.27
- ✓ 2016 MS-535 Financial Report of the Budget
- ✓ Melanson Heath Representation Letter
- ✓ MS-1 Extension Request Form
- ✓ Town Hall Rental Form – 10/09/2016 for Ken Miles.

Chief Liebenow met with the Selectmen to discuss:

- a potential part-time officer position
- the updating of the current policies for the Police Dept. for the review and any input from the Board
- the first Day of School was a success
- the original/ prior Floor Plan of the Town /Police office was obtained from Goudreau Architects and a possible 2017 Warrant Article, if the renovation cost is within the agreeable price range

Clay Mitchell met with the Board to discuss the request for proposal (RFP) for 2017 for the solid waste and recycling for the Town with Newmarket and Stratham. Clay will update the Board when the bids are opened for town approval. Jamie made a motion to confirm the request for proposal (RFP) submitted to the Town, seconded by Michael. All were in favor and the motion passed.

The Selectmen reviewed and discussed the MS-434 – Revised Estimated Revenues.

The MS-1 Extension was reviewed. Jamie made a motion to approve the extension of MS-1, seconded by Michael. All were in favor and the motion passed.

The Board reviewed and signed the Town Hall rental application for 10/09/2016 for Ken Miles.

The Selectmen reviewed the Expenditures for August.

The Selectmen reviewed and signed the Melanson Heath Representation Letter dated 8/16/2016. Michael made a motion to accept and sign the audit letter from Melanson Heath, seconded by Jamie. All were in favor and the motion carried.

Minutes of the July 26th meeting were read. Michael made a motion to accept the minutes as written, seconded by Jamie. All were in favor and the motion passed.

At 7:05pm, Jamie made a motion to adjourn the meeting. The motion was seconded by Michael. The motion passed with all in favor.

Respectfully submitted,

Donna C. Newman