

**TOWN OF NEWFIELDS BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, SEPTEMBER 27, 2016**

Present: Selectmen: Chris Hutchins, Jamie Thompson and Michael Sununu. Others include: Chief Liebenow, Brendan Johnston, Ray Buxton, Kent Lawrence and Sue McKinnon.

Call to order at 7:02pm.

The Selectmen reviewed and signed:

- ✓ Checks Pd 09/30/16: Accts. Pay. Manifest - \$9,420.83
Payroll Manifest - \$13,871.06
- ✓ MS-1 Extension

Brendan Johnston (6 Maple St) met with the Board to discuss a dead tree possibly on town property. Brian Knipstein will look at the tree and update the Board.

Ray Buxton updated the Selectmen on the Ready Rides program. This service provides rides for town residents to medical appointments by volunteers drivers at no cost to the riders. Ready Rides operates on donations.

The Board reviewed the NHRS audit response concerning planning board secretary hours and lump sum holiday payments for rotating shift employees being considered part of base pay. Michael made a motion to include both planning board secretary hours and lump sum holiday payments for rotating shift employees as base pay, seconded by Chris. All were in favor and the motion carried.

Kent Lawrence met with the Board to discuss clearing the stage before the Contra Dance at 6:30pm on Friday. Michael stated he would send out an email for help.

Sue McKinnon updated the Selectmen:

- Cost of the tree removal is \$1,000.
- Striping plan for the town hall parking lot
- Home Fashions needs to contact Road agent on drainage matters
- Buxton Oil Bid for 2017

The Board reviewed the Expenditures for September.

The Selectmen met with Steve Hughes, new member of the Budget Advisory Committee. Bob Elliott and Todd Wynn were unable to be in attendance. Chris made a motion to accept Bob Elliott, Todd Wynn and Steve Hughes as members of the Budget Advisory Committee, seconded by Jamie. All were in favor and the motion passed.

The Land Sale Warrant Article was discussed by the Board.

Michael updated the Selectmen on the possible switch to LED lighting and a study to be done for the town.

Dave Edgerly met with the Board to discuss the back-up of the emails and the website going live on Friday.

Michael proposed the date for Halloween be changed to October 31st starting this year. The discussion was tabled for the Oct. 4th meeting since Chief Liebenow should be in attendance.

Minutes of the September 6th meeting were read. Michael made a motion to accept the minutes as written, seconded by Chris. All were in favor and the motion passed.

At 8:15pm, Michael made a motion to adjourn the meeting. The motion was seconded by Chris. The motion passed with all in favor.

Respectfully submitted,

Donna C. Newman