

**TOWN OF NEWFIELDS BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, NOVEMBER 01, 2016**

Present: Selectmen: Chris Hutchins, Jamie Thompson and Michael Sununu. Others include: Ray Buxton, Adrian Fieldhouse, Tom Hayward, Chief Liebenow, Sue McKinnon, and Don Doane.

Call to order at 7:00pm.

The Selectmen reviewed and signed:

- ✓ Checks Pd 11/04/16: Accts. Pay. Manifest - \$4,063.09
Payroll Manifest - \$9,624.46
- ✓ Checks Pd 11/04/16: Accts. Pay. Manifest - \$6,793.02 (Casella, Comcast)

Ray Buxton met with the Board to discuss the progress on the Water & Sewer easement. A letter from the Selectmen will be drafted to Elaine Williams, 13 Dixon Ave, as a notice that the terms of the easement agreement have not been fulfilled to date concerning the removal of the concrete slab or incur the expense of removal by the Town.

Adrian Fieldhouse, Tom Hayward, Chief Liebenow and Sue McKinnon met with the Selectmen on the update of the renovation of the Town Offices. Discussion topics include: relocation of files, permanent records storage/ digitize, Selectmen Room – upstairs, and 2017 Warrant Article.

Chief Liebenow met with the Board to update them on a new grant –R.E.R.P. (Radiological Emergency Response for Nuclear Facilities Plan) in the amount of \$8,500.00 annually(paid at \$2.125.00 per quarter). In working with Paul Hatch, FEMA, and Tom Conner, Newfields Emergency Management Director, the Town of Newfields was eligible for this grant since it is located within the 10 mile radius of the Seabrook Nuclear Power Plant. Chris made a motion to accept the Emergency Management (R.E.R.P.) grant of \$8,500.00/year, seconded by Michael. All were in favor and the motion passed.

The Selectmen reviewed the Appointment of Nathan Liebenow to Emergency Management Deputy Director on 11/1/2016, which expires March 2019. Chris made a motion to appoint Nathan Liebenow as Emergency Management Deputy Director, Term Expires March 2019, seconded by Michael. All were in favor and the motion passed.

Sue McKinnon and Don Doane met with the Board to discuss the 2017 Tax Rate.

The Selectmen reviewed the 2017 Primex insurance bills for Property & Liability \$20,588. (1.8% increase of \$367.), Workers Compensation \$10,851. (6.4% increase of \$650.) and Unemployment Compensation \$1,202. (-26.6% decrease of \$436.). Jamie made a motion to accept the 2017 Primex Insurance costs, seconded by Michael. All were in favor and the motion carried.

The Board reviewed the 2017 Annual Assessing Services Contract from R.B. Wood & Associates, LLC. The contract will be forwarded to the NH DRA for review.

The Selectmen would like to see the parking lot striping completed before Election Day.

The Board reviewed the Treasurers Expenditures for October.

The Selectmen reviewed the PA-29 Permanent Application for Property Tax Credits/Exemptions- Veterans: Greg Williams (210-37.13). Chris made a motion to accept the Property Tax Exemption, seconded by Michael. All were in favor and the motion passed.

The Board reviewed the letter from the State of New Hampshire- Board of Tax and Land Appeals: “ Evergreen Estates v. Town of Newfields” decision which stated: “the appeals for abatement are denied”.

At 8:32pm, Chris made a motion to adjourn the meeting. The motion was seconded by Michael. The motion passed with all in favor.

Respectfully submitted,

Donna C. Newman