

**TOWN OF NEWFIELDS BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, DECEMBER 13, 2016**

***Present: Selectmen: Chris Hutchins, Jamie Thompson and Michael Sununu. Others include: Adrian Fieldhouse, Chief Liebenow, Sue McKinnon and Ray Buxton.***

***Call to order at 7:00pm.***

The Selectmen reviewed and signed:

✓ Checks Pd 12/13/16: Accts. Pay. Manifest - \$12,154.17  
Payroll Manifest - \$9,526.05

Adrian Fieldhouse, Chief Liebenow and Sue McKinnon updated the Selectmen on the renovation plans for the Town Offices. The discussion included the cost of the 2 trailers for 3 months, digitizing the Town files and maps, the security system will remain as is and the total cost of the funding for the project. A proposed 2017 Budget Warrant Article will be in the amount of \$275,000.00 and future Public Meeting on the renovation will be scheduled for Jan. or Feb. 2017. Michael made a motion to propose a 2017 Budget Warrant Article for \$100,000.00 and \$175,000.00 from the unreserved fund balance for the Town Office Renovation, seconded by Jamie. All were in favor and the motion carried.

Chief Liebenow updated the Board on the arrest of Eugene Perrault again due to his court date being waived.

The Selectmen met with Ray Buxton, Newfields Water and Sewer Commissioner concerning the cement pad left on the driveway /easement at 13 Dixon Ave. Ray stated the cement pad is not on any part of the driveway. Chris felt permission should not be given to extend the driveway to where the pad is located. Ray noted the hot top is presently 4 car lengths. The decision was agreed upon to have the pad removed and to keep the 2 hot top driveways which are there at the present time. An inspection of the property will be done upon completion, according to terms of the Easement Agreement and Restatement.

Ray Buxton updated the Board on the progress of the Mobil Gas station to be built on the corner of Rte 108 and Rte 85. The sewer extension cost is much higher than expected due to the location of the plan which was next to the utility poles. The new plan would move the sewer lines into state property and they are now waiting for information from the State DOT.

Sue McKinnon requested the Town Office be closed on Wed., Dec. 14<sup>th</sup> which was approved by the Board.

The Selectmen approved the website contract balance of \$1,497.50 for payment to Unbounded EDGE.

Bill Tebo spoke with Sue McKinnon in regard to the donation of an American Flag (5X9) to the Town of Newfields to be used on special occasions. Chris made a motion to accept the Flag from Bill Tebo, seconded by Michael. All were in favor and the motion carried.

The Selectmen reviewed the Board of Tax and Land Appeals Order dated 12/7/2016 regarding the 11/30/2016 "Taxpayer's - Motion for Reconsideration, Rehearing and for Clarification" for the Evergreen Estates v. Town of Newfields.

The Board discussed the 2017 Budget to date.

Minutes of the November 1st meeting were read. Chris made a motion to accept the minutes as written, seconded by Michael. All were in favor and the motion passed.

Minutes of the November 15th meeting were read. Jamie made a motion to accept the minutes as written, seconded by Chris. All were in favor and the motion passed.

Minutes of the November 29th meeting were read. Chris made a motion to accept the minutes as written, seconded by Michael. All were in favor and the motion passed.

At 9:05pm, Chris made a motion to adjourn the meeting. The motion was seconded by Michael. The motion passed with all in favor.

Respectfully submitted,

Donna C. Newman