

**TOWN OF NEWFIELDS BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, DECEMBER 20, 2016**

Present: Selectmen: Chris Hutchins, Jamie Thompson and Michael Sununu. Others include: Town Planner - Clay Mitchell, Planning Board – Michael Price, Jeff Feenstra, Bill Meserve, and Scott Wachsmuth, Library Trustees – Kim Crisp, Win Fream, and Chris Fernandes, Library Director - Pam Burch, Conservation Commission – Steve Shope, Alison Watts, and Dave Mason, and Dave Edgerly.

Call to order at 7:00pm.

The Selectmen reviewed and signed:

✓ Checks Pd 12/22/16: Accts. Pay. Manifest - \$48,824.66
Payroll Manifest - \$9,510.73

The Selectmen met with the Planning Board to discuss the new Town Planner position as of April 2017. Michael Price stated the Board of Selectmen hires and determines the job requirements. Michael Sununu said the Planning Board would provide the bulk of input for the new position; the Selectmen would defer to the Planning Board's opinion and the candidate would be interviewed by the Planning Board. Other options were also discussed: using the Rockingham Planning Commission for Planner and Engineering reviews with limited hours and to use an outside project firm for the full review which would be an increase in cost to the applicants. Clay will keep the Selectmen updated.

The Board met with the Library Trustees, Kim Crisp, Win Fream and Chris Fernandes and the Library Director, Pam Burch to discuss the 2017 Library Budget.

The discussion included:

- State mandate requires the town to pay library employee salaries and operating expenses
- Library Sources of Revenue: Isabel & Harriet Paul Trust Fund, Mellon Trust, Brodhead & Battles Funds
- Friends of the Library provided DVDs, \$1,500.00 for parking lot, Tree Removal, and filling in the well.
- 2017 Budget increase of \$4,485.00 over 2016 due to salaries.
- Possible 2017 Warrant Article for roof replacement- \$7,500.00.

The Selectmen met with the Conservation Commission to discuss their 2017 Budget. Michael stated that the Board would not support the proposed 2017 Warrant Article for the land use change tax revenue to go to Conservation until the Bond for the Piscassic Greenway is paid off, as was previously agreed upon when the Bond was issued in 2006.

Dave Edgerly met with the Selectmen for the final review of the design portion of the website.

Sue McKinnon updated the Board on the 2017 Meeting dates:

- ✓ Town Public Hearing – Tuesday, January 10th @ 7 PM
- ✓ School Public Hearing – Wednesday, January 11th @ 6PM
- ✓ School Deliberative Session – Tuesday, February 7th @ 6 PM
- ✓ Town Deliberative Session – Wednesday, February 8th @ 7 PM

The Selectmen reviewed the 2% payroll increases effective January 1, 2017. Jamie made a motion to accept the 2% payroll increases effective January 1, 2017, seconded by Michael. All were in favor and the motion carried.

The Board reviewed the Town Hall Rental Form from J. Silvani for 2/25/2017 but would like Chief Liebenow to sign off first.

Jamie updated the Board on the two letters that were received about the boat yard on Bald Hill Rd. The status of this business was discussed as being allowed but has not come before the Planning Board to date. A draft letter needs to be sent from the Board of Selectmen as the enforcement agency.

Michael updated the Board on the Sale of Land – the Board of Selectmen are authorized to sell the land but have to go before the Boards.

At 8:55pm, Michael made a motion to adjourn the meeting. The motion was seconded by Chris. The motion passed with all in favor.

Respectfully submitted,

Donna C. Newman