

## Minutes for the Paul Memorial Library Meeting Held on March 4, 2024

Open meeting: 6:50

Members attending: Win Fream, Jack Parnham, Brendan Johnston, Brittney Thompson,

Accept meeting notes from last meeting 02/05/24

### Treasurer Report:

- General fund: \$16351.83 Jan Statement
- Donation account \$3950.44 Jan Statement
- Petty Cash Drawer: \$442.57
- Manifest:
  - Expenses \$2230.69
  - Income \$4000.00

### Directors Report:

- Brittney reviewed February's statistics.

### Budget update:

- Budget given to BOS. No return input from Selectmen.

### Staff

- Reviews-March 25<sup>th</sup> at 4:00 pm.
- Sublist- Need more subs: Holly Price and Theresa Thompson @ \$14.00/hr to be contacted.
- Reorg challenge.
- Start search Children's librarian.

### Floor and interior project

General:

- Blake to update and present concepts:
- Determine next steps and timeline.
- Furniture -Quote and order
- Circulation desk builders.
  - <https://www.imillwoodworking.com/>
  - <https://www.tisewood.com/gallery>
  - <https://www.jerniganwoodworking.com/commercial>
  - <https://www.tlwoodworking.com/>
  - <https://www.pridecraftinc.com/pridecraft/>
- Movers- Have two quotes
- Flooring- requote after color selected.
- Electrician- disconnect the desk
- Team clean up- Friends - Staff.
- Remediation- Called ACM.
- Painters- Have two quotes.

**Scott Cambell Project.**

- Updated Scott on budget for Fy24 @ staff meeting in February.
- Survey data received- sent to FOL.

**New Business / General Items:**

- Bill Meserve- Update on storm water grant. - No update

**Events**

- Need to plan for 175<sup>th</sup> Tuesday.

**Friends of Library update:**

- Confirmed the funding for the project.

**Maintenance**

- Other than project?

**Landscaping outside-**

- New snow shoveling team. Johnston & Johnston Bros.

**Community garden.**

- Nothing at this time.

**Basement / general clean up-**

- Upstairs needs to be cleaned up and organized. I have actually had people comment on this.
  - Circulation desk
  - Back door area
  - Sitting room

Meeting Close: 7:40 pm.

Next meeting: 4/11 @ 6:30

Respectfully submitted,  
Jack Parnham