

Minutes for the Paul Memorial Meeting held on April 11, 2024

Open meeting: 6:30 pm

Members attending: Win Fream, Jack Parnham, Brendan Johnston, Brittney Thompson

Accepted meeting notes from last meeting of **03/04/24**.

Treasurer Report:

- General fund: \$16,191.25. March Statement
- Donation account \$3950.44. March Statement
- Petty Cash Drawer: \$550.35
- Manifest:
 - Expenses \$1835.10
 - Income \$300.00

Directors Report:

- Brittney delivered

Staff

- Review update: Britney, Cori, Marie
- Raises- BOT to sign.
- Holly Price and Theresa Thompson are to begin training to substitute as needed.
- Start search Children's librarian. – Need to write job description.

Floor and interior project

General:

- Final concepts from Blake for discussion.
- Determine next steps and timeline.
- Furniture -Mood board
- Circulation desk builders.
 - <https://www.imillwoodworking.com/>
 - <https://www.tisewood.com/gallery>
 - <https://www.jerniganwoodworking.com/commercial>
 - <https://www.tlwoodworking.com/>
 - <https://www.pridecraftinc.com/pridecraft/>
- Movers- Have two quotes
- Flooring- requote- Blake to meet with Empire.
- Electrician- disconnect the desk
- Team clean up- Friends - Staff.
- Remediation- Called ACM.
- Painters- Have two quotes

Scott Cambell Project.

- Policy reviews.
- Next steps

New Business / General Items:

- Win to write to BOS to say the BOT is not ready to sign off on letting the project begin. We still have engineering questions that need answering.

Events

- Update

Friends of Library update:

- BOT and friends meeting

Maintenance

- Other than project?

Landscaping outside-

- New snow shoveling team. Johnston & Johnston Bros

Community garden.

- Need to send out the opening email. WF to see if Leanne is still interested in the coordinator position.
- Terry wants front two beds.

Basement / general clean up-

- Reorg challenge on desk area.

Meeting Close: 8:00pm

Next meeting: May 9, 2024.

Respectfully submitted,
Jack Parnham