

Minutes for the Paul Memorial Library Meeting Held on May 9, 2024

Open meeting: 6:30 pm

Members attending: Win Fream, Brendan Johnston, Britney Thompson, Jack Parnham

Accept meeting notes from last meeting **04/11/24**

Treasurer Report:

- General fund: \$13319.26 April Statement
- Donation account \$3950.44 April Statement
- Petty Cash Drawer: \$_____
- Manifest:
 - Expenses \$3086.64
 - Income \$396.16

Directors Report:

- Marie continues on as book club leader. Great asset for us to keep going
- BOT agreed to this. 6hrs/mo

Policies:

- Vote on/ confirm:
 - Request for Reconsideration of Library Resource Policy & Procedure ruled on and Completed.
 - Collection development policy
- Municipal budget and include the Friends money.
- Break out the budget further.

Staff

- Review update: Cori complete? Yes
- Sub-list Update- Training in progress.
- New Assistant Librarian:
 - Two resumes
 - Interviews scheduled:
 - Town Hall notification:
 - Background check:
- Start search Children's librarian. – Need to write job description.

Floor and interior project

General:

- Final concepts from Blake for discussion.
 - Determine next steps and timeline.
- Furniture -Mood board
- Circulation desk builders.
 - <https://www.imillwoodworking.com/>
 - <https://www.tisewood.com/gallery>
 - <https://www.jerniganwoodworking.com/commercial>
 - <https://www.tlwoodworking.com/>
 - <https://www.pridecraftinc.com/pridecraft/>
- Movers- Have two quotes
- Flooring- requote- Blake to meet with Empire.

- Electrician- disconnect the desk
- Team clean up- Friends – Staff.
- Remediation- Called ACM.
- Painters- Have two quotes

Scott Campbell Project.

- Next steps

New Business / General Items:

- Bill Meserve- Update on storm water grant. – See info pack.
- Schedule meeting with Bill

Events

- Pancake breakfast.
- Summer reading kickoff- June 8th wildlife live animal show.
- Summer reading BBQ- July 27th

Friends of Library update:

- WF update conversation with Brooke

Maintenance

- Talk to Barbara about move Mail box

Landscaping outside-

Community garden.

- Update on who has paid/ signed up.
- Send update email.

Basement / general clean up-

- Reorg challenge on desk area.

Meeting Close: 7:30

Next meeting: TBD